

Handout for January 24 “Pre Re-org” meeting of HD38 Democrats

The actual Re-org meeting will be on Saturday, February 2, 2019, with check-in starting at 9am and gavel at 10am. The location is Gateway High School, 1300 S. Sable Blvd., Aurora. See the Arapahoe County Democrats website for more information at www.arapahoedems.org

There are so many ways to be involved during the next two years! At the February 2 Re-org meeting, up to five officers will be elected for the Arapahoe County Democrats and the Democratic organizations for HD38, SD26, SD27, County Commissioner Districts 1 and 2, State Executive Committee, and State Central Committee. We will also elect representatives to attend reorganization meetings for multi-county districts, Congressional District 6 and Judicial District 18.

There are also several important committees at the County level where you can make a difference. Those include Outreach & Affirmative Action, Financial Review, Rules, Finance, and Platform committees. The election/appointment process is not identical for each committee, but the elections/appointments all happen at Re-org or soon afterward.

Here's what to expect at the Re-org meeting itself, with times being approximate.

9:00 - 10:00 Check-in by PCPs and Group Captains; get voting credentials.

10:00 sharp, the meeting starts.

10:15 - 11:00 Elections for Arapahoe County Democrats officers

11:15 - 11:45 Breakout groups for county commissioner district officer elections

11:45 - 12:30 Breakout groups for state senate district officer elections

12:30 - 1:15 Breakout groups for state house district officer elections and elections for County Rules, Platform and Outreach Committees

Tonight, Chris Davis will give a brief overview of the Re-org event and the positions that are open for you to fill.

Most local organizing is done at the house district level, with HD38 Officers and Group Captains working with PCPs and volunteers to reach voters. See the other side of the page for an overview of HD38 officer responsibilities.

HD38 Officer positions & roles (Note, role assignments are flexible depending on a person's interests, strengths, and availability.)

Chair	1st Vice Chair	2nd Vice Chair	Secretary	Treasurer
<p>Organize and run the caucus during spring of each election year in conjunction with the County. Organize major outreach & visibility activities. Organize distribution of voter guides prior to elections, in conjunction with Group Captains.</p>				
<p>Plan & run monthly public meetings; develop topics & recruit speakers. Recruit volunteers for fundraising committee and other project-specific committees.</p>				
		<p>Organize HD38 documents in shared Google folders and on Wiki. Collect and maintain passwords to HD38 internet accounts.</p>		
<p>Serve on County Central Committee; attend monthly County meetings; facilitate communication between County and HD38. Develop agendas for officers' meetings in consultation with all officers.</p>				
	<p>Coordinate VAN & Mini-VAN training & use. Maintain lists of PCPs, volunteers & supporters. Work with Group Captains to coordinate PCP activities, volunteer efforts, canvassing, etc. Obtain and communicate updates from project leads. Outreach & relationships with allied organizations. Recruit volunteers in conjunction with Group Captains and with County Outreach Committee.</p>			
		<p>Write and post material to facebook page & website in conjunction with volunteers. Create & review messaging, write invitations, develop manuals & training materials.</p>		
<p>Chief liaison with candidates. Emcee public meetings. Serve on County Chair's Advisory Committee. Appoints PCPs to fill PCP vacancies.</p>			<p>Maintain communications with supporters via email lists, newsletters, facebook, website, etc. Send emailed invitations to events. Record notes from officers meetings.</p>	<p>Receive and account for donations to County and Prince of Peace Church; track and account for expenses. Lead a fundraising committee. Coordinate schedules & events with Prince of Peace Church.</p>